

MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 3rd November 2020 AT 7.30 PM

PRESENT: P Wilson, Lee Savidge, Martin Byrne, Linda Hooper and Russell Todd.

APOLOGIES: David Hughes (CDC)

ALSO PRESENT: Cllr Dan Sames (OCC).

12. Declarations of Interest

None.

13. Minutes of the Last Meeting

The minutes of the meeting held on 1st September 2020 were agreed as drawn.

14. Councillors' reports

Cllr Sames reported that the Tornado "Gate Guardian2 is to be removed to the RAF Museum

15. Planning

20/02546/F MOD Modular building
No objection.

16. Finance.

Cheques were authorised as follows :

A Davies	clerk salary	101805	155.70
cancelled		101806	
Mr F Milloy	cleaning	101807	140.00
Mr A Lambourne	internal auditor	101808	30.80
HMRC	tax	101809	38.80
OALC balance		101810	44.86
Sports and play			
consulting	project	101811	1125.00
Tracey reed	gardening	101812	80.00
dm fences	Green lane	101813	1542.00
Came and co	insurance	101814	2160.88
PCC	burial ground	101815	399.00
CDC	dog bins	101816	988.42
A Davies	clerk salary	101817	155.70
HMRC	cl tax	101818	38.80
Mr F Milloy	cleaning	101819	140.00
Royal Bl	donation	101820	50.00
M Byrne	electric work	101821	170.00

The Parish council noted the report on its current financial position shown at Appendix "A"

17. Parish Council matters

a. Play areas

An inspection has highlighted issues that require attention. The council agreed to ask Sports and play consulting to come up with a plan to refurbish the village hall play area now that the outdoor gym is completed. The council also agreed to consider options for the Buchanan road play area. The council agreed to arrange for the tree in the Buchanan Road play area to be pruned, and authorised this work to be added to the work currently being undertaken by Bicester tree services.

b. Outdoor gym equipment project – progress report

Work is due to be started on Wednesday 4th November, having been delayed due to the weather. It should be finished within the next 2 to 3 weeks.

c. Village Hall new car park project

CDC planning has advised us that, in principle, it does not have an issue with the parish Council creating a car park. They need to see more details and the Project Manager dealing with this will now obtain 3 quotes for the work.

d. Village Hall floor

CDC has agreed that the Parish Council can enlist the services of a flooring specialist to come to the hall and advise both the Parish Council and VHMC as to the best option for floor repair or replacement. The specialist would issue a written report of what should be done. The fee will be either £720 or £798 depending on which specialist is appointed to do the assessment (the fee should be recoverable from CDC grant funding).

e. Green Lane / village green verge

The Chairman met with the parish council's consultant at Green Lane to have a look at and discuss options to repair and protect the village green verge. The consultant has suggested widening the road to 5 meters from the entrance to / exit from Green Lane up to the end of the village green and install raised kerbing. The consultant will meet with Skanska at Green Lane to talk to them about it. Skanska do most of, if not all of, OCC's road works. If the work were to proceed, arrangements will need to be made so that cars will be able to drive in / out of Green lane when the work is being done.

f. Trimming of hedges

Ongoing.

g. Let of playing field and village hall

The Parish Council and the VHMC need to agree a suitable written template to cover the terms under which the playing field and the village hall / changing room can be hired.

h. Village hall Trust Deed

The clerk was asked to approach local solicitors for quotes for this work.

8. Public Participation

None.

9. Correspondence

None

10. Any other business

None

11. Date of next meeting

4th January 2021 at 7:30pm

Arncott Parish Council			Monthly Financial Report	
			Parish Council Meeting	03 November 2020
Payments processed since last meeting				£7,259.96
	07-Sep-20	A Davies	101805	£155.70
	07-Sep-20	cancelled	101806	
	07-Sep-20	Mr F Milloy	101807	£140.00
	07-Sep-20	Mr A Lambourne	101808	£30.80
	07-Sep-20	HMRC	101809	£38.80
	07-Sep-20	OALC balance	101810	£44.86
	07-Sep-20	Sports and play consulting	101811	£1,125.00
	25-Sep-20	Tracey reed	101812	£80.00
	25-Sep-20	dm fences	101813	£1,542.00
	25-Sep-20	Came and co	101814	£2,160.88
	05-Oct-20	PCC	101815	£399.00
	+ 6 more			£1,542.92
Receipts processed since previous report				£9,125.00
	07-Aug-20	CDC		£1,125.00
	18-Sep-20	CDC		£8,000.00
Bank Reconciliation			Statement dated	30 September 2020
			Cambridge BS Account	£75,593.71
			Savings account	£9.64
			Current account	£56,562.04
Items not yet cleared:				
Receipts	None			
Payments	Information commissioner			£40.00
	cancelled			£0.00
	Mr A Lambourne			£30.80
	Royal BI			£50.00
			Net Total	<u>£132,044.59</u>